

SYCAMORE BREEZE

www.sycamorecanyonmasterhoa.org



**TRASH CANS MUST BE STORED
BEHIND GATES & OUT OF VIEW**

Trash cans left out in view are a neighborhood eyesore. The Association Rule is to put your cans away, the day after pick-up. Cans cannot be stored *in front of a side gate or along the side of the house*. Violation notices are sent to those that don't follow the rule and fines may be assessed. No one likes to look at trash cans!



BOARD MEETING BRIEFS: AUGUST 5, 2020

- Approval of the July 15, 2020 General Session Meetings Minutes and the Architectural Submittal Report from March 1, 2020 through August 1, 2020
- Ratification of the Executive Finance Committee Report
- Acceptance of the June 30, 2020 Financial Statement & Variance Report
- 2021 Annual Election and Record Dates, Inspector of Election and Ballot Custodian
- Delinquent Account(s) Report – Lien
- Landscape Modification Proposal – Rosebud and Vista Canyon
- Reserve Investments Maturation and Recommendations September
- Architectural Applications – Review

WROUGHT IRON FENCE MAINTENANCE 2020

The Association maintains the wrought iron fence at the back of the homes on the “top” of slopes. Fencing at the base, or bottom of a slope is maintained by the Owner. The fencing is on a 3-4 year maintenance cycle and the Board has selected a vendor for the repairs and paint. Please review the rules below for the Association maintained fencing, required to help preserve the iron and keep the maintenance costs in line.

1. Plant material must cut back and maintained a minimum of six (6) to eight (8) inches from the wrought iron fencing.
2. No planters and/or dirt to be in contact with the iron.
3. Do not attach vines, hang plants or pots on/from the wrought iron.
5. Adjust sprinklers and irrigation away from fencing.
6. Animal control mesh barriers and ties *must* be plastic. Metal mesh/ties cause friction and premature rusting. The selected vendor will review the fencing and if it is determined that an owner contributed to damage due to the aforementioned, the Owner may be held responsible for the related costs.



BOARD OF DIRECTORS:

- President:** Martin Writer
Vice-President: Sadu Gourkar
Treasurer: John Somers
Secretary: Lee Markley
Member-at-Large: Don McCune

NEXT BOARD MEETING:

Wednesday, September 2, 2020 at 7:00 pm via Zoom. Please call or email Management prior to the meeting for the Zoom link and confirm the meeting.

ASSOCIATION MANAGER:

Lisa Brannon, CMCA
 Phone: 949-838-3229
 lbrannon@keystonepacific.com

COMMON AREA ISSUES:

Associate: John-Luke Abadie
 Phone: 949-570-1310
 ja@keystonepacific.com

KEYSTONE AFTER HOURS: For an urgent common area issue after hours or weekends, which may cause property damage such as a broken/flooding sprinkler, please call our main number 949-833-2600 to reach an on-call Manager.

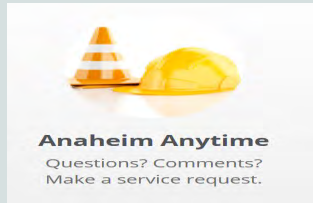
**BILLING QUESTIONS ADDRESS
CHANGES/ WEBSITE LOGIN:**

Phone: 949-833-2600
 reconnect@keystonepacific.com

Managed by Keystone
16775 Von Karman Ave., Suite 100
Irvine, CA 92606

SEPTEMBER 2020 REMINDERS

- **Keystone After Hours:** For urgent matter regarding potential property damage (broken sprinkler/running water) after-hours or on a weekend, please call 949-833-2600 to be connected with the urgent services line. Please call 9-1-1 for life-threatening emergencies.
- Trash Pick-Up Day - Fridays
- Street Sweeping Days – Tuesdays
- Have you noticed a street light on all the time or one that is no longer coming on at night? You can report it directly to the City of Anaheim by logging on to: www.Anaheim.net



TIMELY DUES PAYMENTS

CALIBER ONLINE PAYMENT FEATURE

Sign up for on-line payments or ACH to make timely payments and avoid late charges! You may make one-time ACH payments through www.kppmconnection.com.

In addition, Keystone offers recurring online ACH payments. Please visit www.kppmconnection.com to access your online payment account. If you have not registered your account, go to the website and have your Account ID, ZIP and email ready. We hope you use portal and it makes your life simpler.

REMINDER: Effective October 1st 2019, the payment address for assessments changed to: PO BOX 513380, Los Angeles, CA 90051-3380.



HOUSE PAINTING AND EXTERIOR CHANGES REMINDER

Please be advised per the Association's Architectural Guidelines (see our website) any exterior changes to your house or property require **prior** approval of the Association. For repainting; you MUST submit an architectural application and receive approval PRIOR to painting your home. There are 27 color schemes to choose from and the schemes can be viewed on the Association's website www.sycamorecanyonmasterhoa.org and at the Dunn Edwards Paint Store, 5725 E Santa Ana Canyon Rd. Anaheim, CA 92807 (657) 221-3009. **Refer to the paint schemes dated October 2008.**

An account has been set up for you to receive a 24% discount off the retail price for Dunn Edwards products and the account is under the name Sycamore Canyon Master #233250-000 at the Dunn Edwards store above. **You can only choose one (1) structured scheme, NOT mix and match colors from another or the application will be denied.**

BOARD VACANCY & BOARD CANDIDANCY STATEMENT 2021 ELECTION

There is a vacant seat on the Board, term expiring in January 2021. If you are interested in applying for the open seat for possible appoint prior to the January 2021 Election, please call Management for an application. The Annual Meeting and Election of the Board will be held in January 2021. If you are interested running for the Board please call Management for the Application, there is also an interactive PDF version on the website. The Annual Election will be held in January 2021 with Applications due October 31st. Your Board of Directors are volunteer homeowners and spend a few hours of their own time each month to attend meetings. The Board is charged with maintaining, preserving and enhancing the common assets of our association. In order to perform those duties your Board depends upon the advice and counsel of experts in various fields of community association management: our management company, attorneys, landscapers, insurance specialists, etc. When making decisions regarding our community, the Board is has the fiduciary responsibility to consider all the facts and factors involved in the issue and make the best business decision possible. In addition to dealing with insurance, maintenance, financial and contractual decisions, the Board must also balance their positions on the Board with their role as a Homeowner. Serving on the board reflects just how seriously they take that responsibility. Please keep in mind that our Board members are actually doing "double-duty" for our community: they serve as Board Member and your neighbors, and deserve a heartfelt "thank you" for volunteering their time and all of their contributions to our community!



Sycamore Canyon Master Association
Owner Notice Disclosure (Civil Code section 4041)

California law requires Owners in a community association to provide the following information to the association on an annual basis. If the below contact information has changed, please complete and return this form to Keystone Pacific Property Management, LLC at the address shown below or send the completed form to forms@keystonepacific.com no later than October 31st.

Owners Name _____

Property Address _____

Owner Phone # _____ Owner Email _____

*ITEMS 1-6 NEED TO BE COMPLETED. IF NOT APPLICABLE, PLEASE INDICATE N/A

1. Address or Addresses to which notices from the association are to be delivered:

2. Any alternate or secondary address to which notices from the association are to be delivered:

3. The name and address of your legal representative, if any, including any person with power of attorney or other person who can be contacted in the vent of your extended absence from your property:

4. Your property is (please check one): Owner occupied Rented out

If your property is rented out, please provide the following information:

Name of Tenant(s): _____

Phone Number: _____

Email Address: _____

5. Is your property developed, but vacant (please check one)?: Yes No

6. Is your property undeveloped land? Yes No

Please return this form to:
Sycamore Canyon Master Association
c/o Keystone Pacific Property Management, LLC
16775 Von Karman Ave, Suite 100, Irvine, CA 92606